

# **Team Logistics and Information**

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## **Wings Event Center**

Arena, Valley, & Zoo rinks 3600 Vanrick Drive Kalamazoo, MI 49001

## **Wings West**

WW Blue & WW Red rinks 5076 Sports Drive Kalamazoo, MI 49009

**Event Co-Chairs:** 

Amy Wood (269) 598-9184

Kristen Crandle

## Registration

Registration will be open 30 minutes prior to the first practice/event of the day and close at the conclusion of the last practice/event and will be located in the main Wings Event Center lobby.

Teams will receive credentials for all skaters, (2) registered Team Personnel (TSP), and registered coaches. Team Personnel and Coaches must be compliant per US Figure Skating rules and show photo ID before receiving their credentials. Teams must have their music uploaded and PPC submitted prior to registering.

Please enter at Door 10 (right side of lobby) to access the registration table.

Attestation forms signed by the head coach ensuring proof of negative PCR, NAAT, or antigen test per USFS Covid-19 protocols (<u>found here</u>), will be required at the time of check-in. Coaches and TSP do not have to check in at the time of the team, and must show their own test result and ID.

## Ticketing/Spectator Entrance

Tickets will be required for all events and practice ice at Wings Event Center on Thursday (1/27), Friday (1/28) and Saturday (1/29). No admission will be charged for entrance to Wings West on any day or Wings Event Center on Wednesday (1/26).

Tickets can be purchased on-site at the Wings Event Center box office (Door 1) during the following hours:

Tuesday, January 25th 2pm-6pm Wednesday, January 26th 9am-8pm Thursday, January 27th 6:45am-8:15pm Friday, January 28th 6:30am-7:30pm Saturday, January 29<sup>th</sup> 5:45am-5pm

Tickets can also be purchased at: http://www.wingseventcenter.com/events (additional fees apply)

#### **Ticket prices:**

1 day ticket \$30; 1 day ticket senior/child/active military \$25 All event ticket \$80; all event ticket senior/child/active military \$65

Spectators must show proof of negative PCR, NAAT, or antigen test to enter the facility per USFS Covid-19 protocols (<u>found here</u>). Entry will begin with unofficial practice ice on Tuesday afternoon. Once a spectator has shown proof of a negative test, they will be issued a pass that will be shown at later points of entrance into the rink along with their photo ID. Spectators traveling with a team may check in when the team checks in to receive their pass (even if not entering the facility that day).

No capacity limits will be in place for this event and practice ice is open for spectators with appropriate ticket.

Tickets holders must receive a hand stamp prior to leaving if planning to re-enter the facility on the same day. Stamps will be located at Door 2.

## **Parking**

Parking is included in the ticket price this year. All spectators will park in the South parking lot and enter through Door 1. Teams arriving by car should park in the South parking lot and enter through Door 3 after TSP and Coaches have checked in at Registration and everyone has their credentials. Team busses will park along the highway edge (I-94) of the North parking lot. The North lot is designated for Officials, Volunteers, Vendors and Team Busses and will require a parking pass to enter. All teams and spectators should exit at Door 2.

#### **Team Entrance**

All coaches and team service personnel (TSP) must check in at Registration (bus can stop at Door 10 and wait) and show photo ID and negative COVID test result to receive their credential. Coaches & TSP that are not showing compliant in EMS must provide proof of completion of all requirements before a credential will be issued. Busses will then proceed to Door 3 to drop off Skaters, Coaches and TSP and follow around behind the rink to the North parking lot.

All Skaters, Coaches and TSP will have to have bags checked by WEC staff before entering the rink. Please be prepared to help the line go faster by having bags unzipped and ready to be checked. The clear bag policy only applies to spectators. Once inside the rink, teams will flow to the left around the Arena.

### Security

Security will be required at Wings Event Center on ticketed days (Thursday, Friday & Saturday) for all spectators and participants including metal detectors and bag checks. All bags will be checked including skate bags and team bags! No outside food or beverage is permitted in the building complex. Skaters and coaches may bring in water bottles and healthy snacks (granola bars, fruit, carrots, etc.). All other items will be disposed of. Please leave team meals in cars or on the busses and consume caffeinated beverages PRIOR to entering the facilities.

Downstairs areas at both facilities will be for properly credentialed skaters, coaches, and team service personnel ONLY!

Wings Event Center has implemented a Clear Bag Policy for all **SPECTATORS**. Please be sure to convey this to your families that are coming to watch.

Clear Bag Policy - To provide a safer environment for the public and to significantly expedite fan entry into Wings Event Center, we are requiring the use of clear bags for all events for items exceeding what can be held in pockets or a small clutch. Our required clear bag policy limits the quantity, size, and type of bag that can be brought into the facilities. All bags/clutches will be inspected. Below is an outline of what is encouraged:

- Bag that is clear plastic, vinyl or PVC and does not exceed 12 inches by 14 inches by 6 inches in size, or
- One-gallon clear zip-seal bag (Ziploc bag or similar).
- Small clutch bag that does not exceed 4.5" x 6.5", with or without a handle or strap, may be carried into the facilities, after proper inspection, along with one of the clear bag options.
- An exception will be made for medically necessary items after proper inspection.

Each person may bring in one (1) large clear bag plus a small clutch that does not exceed 4.5 by 6.5 inches. The small clutch allows privacy for small personal items and also is easily searched. Keys, wallets, phones and other small items

that fit in pockets or clutch bags are not limited. The clear bag and clutch may also be used to carry these and other permissible items.

Exceptions will be made for medical items or a diaper bag (with an infant / small child) after a proper inspection by security at the door before entry. Authorities reserve the right to inspect any item at any time. Denial for inspection shall constitute an unwillingness to enter/remain in the facility.

Please see the Wings Event Center website for the complete policy <a href="http://www.wingseventcenter.com/p/venue-info/general-information/facility-information">http://www.wingseventcenter.com/p/venue-info/general-information/facility-information</a>.

## Practice ice/Warm-Up/Locker Rooms

NEW! CD's will be NOT be needed for unofficial practice ice sessions. Music has been pre-loaded on ipads for unofficial practice ice use. Coaches may play music from phones/watches if they prefer. Please bring your own dongle/adapter. We will do our best to have volunteers to play music on unofficial sessions, but please be prepared in case a volunteer is not available.

Warm-up areas have been assigned prior to all practices and competition at the Wings Event Center. Wings West has sufficient space for warm-up prior to unofficial practice on a first come basis. Please be respectful of music volumes in all warm-up areas.

Warm-up areas #1-7 are located in the Upper Zoo rink viewing area. Warm-up areas A & B are located downstairs outside of the Zoo rink near locker rooms #13-17.

Medical personnel will be located in Arena Section 18 and Valley near skater entrance during official practice and competition times.

Bag drop will be available in upstairs warm-up area during scheduled warm-up time. Bags should NOT be brought into Valley stands; however, Arena stands will have enough room. GKSA and Wings Event Center are not responsible for lost or stolen items.

Please see rink diagram below for more details.

#### **Awards**

Teams should report downstairs 20 minutes prior to their scheduled award ceremony. Please check in downstairs for available locker rooms and further directions. Most award ceremonies will be on the Valley rink unless otherwise noted in the schedule.

Medals will be presented to teams off ice prior to taking the ice. Team captains will receive medals/awards on the podium on ice.

Teams will be directed to the other end of the ice for professional and personal photos. Due to limited time for on-ice awards, teams are asked to limit pictures to 5 minutes and leave the ice immediately when asked.

#### Team Lunch

Box lunches are available for purchase on Thursday, Friday, & Saturday: https://forms.gle/gcQZ8DuH36ChaSRq9

## Local COVID-19 testing

#### www.covid19kzoo.com

OptiMed Testing - Kalamazoo/Battle Creek Airport (PCR or Rapid)

Monday – Friday 9a-6p Saturday – Sunday 9a-3p

OpiMed Testing – I-94 & 94<sup>th</sup> Street by Wings West (PCR or Rapid)

Monday – Friday 7:30a-6p Saturday 10a-2p

